



August 12, 1966

Mr. T. C. Hower
First National Bank Bldg.
Tulsa, Oklahoma 74103

Dear Mr. Hower:

We have been notified by Shell Oil Company that you purchased the Springdale-South Unit, Logan County, Colorado, effective July 1, 1966.

To date we have not received the necessary forms and reports from you concerning this change of ownership. Apparently you are a new operator in Colorado, and may not be familiar with our requirements. We are therefore enclosing forms that will be necessary for you to fill out and submit as soon as possible. These are as follows:

1. Form 1 - Designation of Agent (This is for our office, and only one copy is required)
2. Form 3 - Bond (A \$2500 bond is necessary on each drilling, producing, or injection well. A \$10,000 blanket bond may be filed in lieu of the individual bond. This larger bond would cover all of your wells in Colorado).
3. Form 4 - Sundry Notice (This form should show the change of ownership in all your non-producing wells, i. e. water injection or temporarily abandoned wells that are not yet plugged.)
4. Form 7 - Operator's Monthly Production Report (This form is due on or before the 25th of each month, showing production for the previous month. Your first report will be due August 25th, showing production for the month of July).

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5. Form 10 - Producer's Certificate of Clearance
(This form authorizes the transporter to transport oil or gas from each of your producing wells).
6. Weekly Production Report (This report should show your daily average oil production for each field, ending Saturday, and we should receive the report in our office by Tuesday morning of each week).

We are presently out of copies of our Rules and Regulations, but will have them available in the near future and will send you a copy.

If you have any questions concerning the above, please contact us.

Very truly yours,

OIL AND GAS CONSERVATION COMMISSION

H. H. Morrell, Associate Petroleum Engineer

HHM:cm
Enclosures